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SCUBA Unit Leader **Summer Position** *Job Description*

Overview

Sea Turtle Camp is seeking a dedicated, multi-talented **Unit Leader** to oversee daily operations, provide marine science instruction, and ensure an exceptional experience for campers aged 13-17. Campers at Sea Turtle Camp are academically strong, passionate about marine conservation, and selected through a competitive application process.

As the **Unit Leader**, you will manage day-to-day logistics, lead educational programming, and inspire campers to become stewards of the ocean. You will work closely with the **Site Director**, **Program Director**, and a talented team to oversee all activities, from scuba certification to evening programs. This position requires leadership, attention to detail, and a passion for marine science and youth education.

Key Responsibilities

Program Leadership

- ❖ Oversee and implement the camp's curriculum, ensuring activities align with Sea Turtle Camp's mission and high standards.
- ❖ Supervise all daily activities, from educational sessions to scuba training, maintaining consistency and excellence.
- ❖ Provide 24-hour supervision, ensuring camper safety and well-being both in the field and at camp facilities.

Staff Management

- ❖ Mentor and guide counselors, interns, and volunteers, providing feedback and corrective actions when needed.
- ❖ Delegate responsibilities effectively, ensuring the team is prepared for all activities and logistics.
- ❖ Conduct daily team meetings to address camper concerns, schedules, and logistical updates.

Camper Engagement

- ❖ Serve as a role model for campers, fostering a fun, inclusive, and educational environment.
- ❖ Get to know each camper personally, ensuring they feel welcomed, supported, and inspired.
- ❖ Manage camper behavior with empathy and professionalism, handling discipline and emergency situations calmly.

Administrative Duties

- ❖ Maintain and adhere to the camp budget, including managing the Sea Turtle Camp credit card.
- ❖ Assist with pre-session preparation, such as reviewing camp binders, setting up facilities, and organizing supplies.
- ❖ Complete post-session tasks, including cleanup, inventory, and camper evaluations.

Logistics & Safety

- ❖ Safely transport campers in 15-passenger vans to various activities and excursions.
- ❖ Oversee equipment inventory, ensuring all supplies are well-maintained and accessible.

- ❖ Communicate professionally with vendors, partners, and camper parents, addressing any questions or concerns.
- ❖ Follow all emergency procedures and maintain a safe, secure environment at all times.

Skills and Qualifications

Required

- ❖ **BA or BS in Marine Biology, Environmental Science, Education**, or a related field (or currently pursuing).
- ❖ Scuba certification (**Open Water** or higher).
- ❖ Certifications in **Lifeguarding, CPR, and First Aid** (or willingness to obtain).
- ❖ Proven ability to manage staff and provide leadership in a fast-paced environment.
- ❖ Experience working with youth in marine science, environmental education, or camp settings.
- ❖ Must be in excellent physical condition and able to lift **50 lbs** unassisted.
- ❖ Strong organizational, communication, and problem-solving skills.
- ❖ Clean driving record and ability to pass a government background check.
- ❖ No conflicting summer commitments, including travel or other leave.

Preferred

- ❖ **Master's degree** in a relevant field.
- ❖ **Wilderness First Responder Certification** or higher.
- ❖ Familiarity with southeastern marine ecosystems and organisms.
- ❖ Teaching experience or environmental education certification.
- ❖ Extroverted, fun, and highly motivated team player with exceptional attention to detail.

Why Join Us?

- ❖ **Competitive compensation:** Weekly stipend of \$417–\$500, commensurate with experience.
- ❖ **Additional perks:** Ocean-view accommodations and most meals provided, valued at \$2,000.
- ❖ **Professional development:** Gain hands-on experience in marine science education and leadership.
- ❖ **Meaningful work:** Inspire future marine scientists and environmental stewards in a supportive, collaborative environment.

Contract Duration

Programs run from **early June to early August** at our ocean-view facility on Topsail Island, NC. Candidates must attend mandatory staff training in **late May** (specific dates TBD).

About Sea Turtle Camp

Sea Turtle Camp immerses youth in the field of marine biology, empowering them to become stewards of the ocean. We foster responsibility, independence, and a passion for conservation through hands-on learning and adventure. By providing campers with a deep understanding of marine ecosystems, we strive to make a lasting impact on their lives and the health of our planet.

Mission Statement:

"Our mission is to immerse youth in marine biology and conservation, fostering a sense of responsibility and empowerment to take ownership of their environment."

Contact Us

For more information, contact the **Program Director** at coordinator@seaturtlecamp.com.